

Terms & Conditions of Business for Weddings & Functions

The following terms & conditions apply to all Weddings & Function Bookings:

- 1.** We are happy to provisionally reserve a date for you for up to 14 Days. IF the booking has not been confirmed within the time, the provisional booking will be cancelled.
- 2.** To secure your booking a deposit of £400 is required within the 14 days after the initial reservation is made. This deposit is non-returnable in the event of cancellation.
- 3.** 6 Months prior to the Wedding/Function Date, we require 25% of the estimated bill. Again this is non-refundable.
- 4.** Prices charged for Weddings booked and confirmed by deposit in 2010 will be those in this booklet. Where the wedding is to take place in 2011 or later then the prices will be those applicable for that period.
- 5.** 2 weeks prior to the date we require the full balance of the estimated bill (less the deposits already paid). We also require your final numbers, seating plan, table cards and pre-orders. Your final account will be based on that number and no refund or reduction will be given if lesser numbers attend.
- 6.** If the Wedding Breakfast/ Function numbers increase then you will pay the remaining balance no later than two weeks after the function. However if numbers decrease there will still be a charge for the numbers advised in '5' above.
- 7.** The only food and drink (except Wedding Cake and Favours) will be supplied by the Hotel. No guests may bring their own food or beverages.
- 8.** Gratuities are not included in our prices, we leave this to the discretion of the organizer.