

Day of Ceremony	Registrar Fee	Hotel Fee
Monday to Thursday	£230.00*	£200.00*
Friday	£260.00*	£200.00*
Saturday	£360.00*	£300.00*
Sunday or Bank Holiday	£400.00*	£200.00*

* Registrar Fees affective until 1st April 2012. Please contact the registrar office on (01482) 393570

Guidance about Civil Marriage Ceremonies, Naming Ceremonies, Renewal of Vows etc at the Expanse Hotel

We can offer three sea-facing rooms which each provide an ideal and memorable location for your Ceremony

As soon as a couple have made provisional arrangements for their wedding, naming ceremony, renewal of vows to be held on approved premises at the Expanse they should contact the superintendent registrar who is to perform the ceremony. **Without the presence of the superintendent registrar there can be no marriage or civil ceremony and any arrangements for the use of the premises depend entirely on their availability.**

It is therefore essential that the couple make an advance booking with the superintendent registrar for his or her attendance as soon as booking can be accepted. **A fee for this attendance will be payable before the ceremony - please see above for the table of costs for the registrar to be present at the Expanse.**

The couple must give a notice of marriage to the superintendent registrar(s) of the district(s) in which they live. This notice must be given in person by one of the couple and is **valid for twelve months**. Therefore, one of the couple should attend the registrar office where they live as soon as possible after the notice has been given.

The couple should be warned that any arrangements made for a marriage to take place on approved premises are dependant on the attendance of the superintendent registrar and a registrar who will perform the ceremony, as well as the issue of the authority for marriage by the superintendent registrar to whom the notice or marriage was given.

When notice is given in a different registrational district from the one in which the marriage will take place, the couple will have to collect the authority before the ceremony and ensure that it is delivered to the registrar who is conducting the ceremony.

The couple should be advised that only a civil, no - religious ceremony can be permitted by the superintendent registrar. **Any music, reading or words which form any part of the ceremony must be secular.** The content of the ceremony must be agreed in advance with the superintendent registrar who will be attending the ceremony.

Any rights of copyright for music or reading permitted at the ceremony are a matter for the couple and the holder of the approval.